

Cover


Back Cover


Face Inside Right

Face
(Fold In)

 Fold Line: This is where the sheet will be folded.

 Bleed area: Images ending at the cut line should be extended into the bleed area.

 Cut Line: This is where the document will be cut down to its final size.


 Safe Area: To avoid getting too close to the edge, text should be kept out of this area.


Inside Cover


Inside Left


Inside Right

Inside Face

 Fold Line: This is where the sheet will be folded.

 Bleed area: Images ending at the cut line should be extended into the bleed area.

 Cut Line: This is where the document will be cut down to its final size.

 Safe Area: To avoid getting too close to the edge, text should be kept out of this area.